

Experienced Accounting Team Leader

About Tandem Group

We are an independent Chartered Accounting firm located in New Plymouth, Taranaki with offices in Waitara and Hawera. We pride ourselves on providing a full range of services to our clients and working with them to support and grow their business.

Our team enjoy a modern and comfortable work environment, development opportunities and the opportunity to work with outstanding people.

We are an ATO and are happy to support you on the journey to becoming a Chartered Accountant.

About this role

Working with Chris Black's commercial team, this team leader will be responsible for supervision, review, and training, and managing your personal workflow along with that of your team.

The role includes:

- Working with clients and their financial records including assistance with their processes
- Preparation and review of clients' interim and year-end financial statements, tax returns, statutory filing requirements and budgets and forecasts
- Providing services to clients relating to financial analysis, KPI analysis and review of profitability
- Working with our Directors to pro-actively support our clients
- Ongoing development of knowledge of accounting, business support and systems to ensure that our clients continue to receive a premium service

About you

This position is people focused, working with our clients, and leading and developing a team. To achieve success in this role we believe our ideal person will have:

- A tertiary qualification in accounting and CA preferred
- 5 years plus of public practice experience
- Experience in managing and leading a team
- Detailed knowledge and understanding of New Zealand accounting and taxation concepts essential
- Experience with Xero is must
- Proficiency in Excel and excellent knowledge of Microsoft Office suite
- The ability to communicate positively, clearly and concisely
- Excellent attention to detail and written skills when communicating with others
- Exceptional time management and organisation skills

This is a full-time position, working from our New Plymouth office.

To be considered for this role you must have the legal right to live and work in New Zealand

If this sounds like you please apply by email to: cushla@tandemgroup.co.nz with

- A covering letter explaining more about you and your goals
- Your CV